

## Partial / Mixed Case Counting Policy:

**Blank Material Received in FULL CASE Quantities** - Blanks received in Full Case quantities DO NOT require individual pieces contained to be counted.

**Blank Material Received in PARTIAL or MIXED CASES** - Blanks received in Partial or Mixed Cases require ALL PIECES contained to be counted.

- Packing Lists ARE NOT sufficient for confirming that material has been received.
- When in doubt, count all pieces to confirm.
- Typical Case Quantities
  - T-Shirts (Small - 2X) - 72pc
  - Hoodies (Small - 2X) - 24pcs
- Full cases generally have blanks wrapped in a plastic bag
- Full Cases / Partial Cases are noted on S&S Shipping labels



**STEP.**  
screen printing